

MINUTES
MERIWETHER COUNTY BOARD OF COMMISSIONERS
Work Session
December 13, 2023
2:00 P.M.

Commissioners Present: Vice Chairman Gene King, Commissioner Rosla Plant, Commissioner Emmett Collins, and Commissioner Adam Worsley.

Commissioners Absent: Chairman Bryan Threadgill

Staff Present: Interim County Administrator Theron Gay, Assistant County Administrator Blue Cole, Deputy Clerk Allyson Stephens, Finance Director John Gorton, Special Projects Bill Cawthorne, and Public Works Director Barry Lucas.

Staff Absent: County Clerk Beverly Thomas and County Attorney Nathan Lee.

I. WELCOME

Vice Chairman Gene King welcomed everyone and called the meeting to order at 2:02 p.m.

II. NEW BUSINESS

1. Discussion of Roads: Interim Administrator Theron Gay stated this is the first of three recommended Work Sessions to discuss Roads. Interim Administrator Gay stated that he would like to open up the Work Session with what has been done and then discuss what the Board would like to do in the coming year. Interim Administrator Gay explained that roads and transportation are one of the biggest issues any local government faces and same problem anywhere you go. Meriwether County has approximately 600+/- miles of local roads in the County and 360 of those are paved and 240 miles are dirt roads, with numerous small and medium bridges. In comparison to one County to our north with 60 miles of dirt road. Interim Administrator Gay explained that maintenance of roads requires a great deal of personal time and funding. Interim Administrator Gay used an example of resurfacing 15 miles of paved road per year, which has not been able to be done, it would take a 24-year cycle to pave everything. Commissioner Worsley asked where the 15 miles for the number came from. Interim Administrator Gay explained that in a good year without any patching the County has been able to resurface around 12 miles of roadway and he used 15 as an example and explained that as we move forward many of the roads will require full depth reclamation, which requires more work and could decrease from 12 miles per year to 5-8 miles per year. Interim Administrator Gay explained that the life expectancy of the roadways are not 24 years as there could be base failure. Commissioner Worsley asked what it would cost per mile for resurfacing. Interim Administrator Gay stated that about 10 years ago, the County was only able to resurface 3-4 miles. Interim Administrator Gay explained that the life expectancy of a road is not 24 years especially if there is base failure that has to be addressed. According to Interim Administrator Gay, despite our best efforts, it is going to require more work and more knowledge to keep up with the roads. Interim Administrator Gay stated that we are behind and have been behind for years on resurfacing and when he came on board, the County was only resurfacing 3-4 miles per year and most of our roads are near the end of their life cycle. Vice Chairman King agreed and stated that you can't look at it as we will be able to wait 24 years to resurface again as this is a continuous thing. Interim Administrator Gay agreed and stated you have to try to chug away and do the most you can for the current year, understanding that if you do 15 miles per year, in 24 years you will do

the same 15 miles as the first year. Commissioner Collins stated there are some roads in the County that haven't been resurfaced in 40 years. Vice Chairman King explained that as time goes on you will have more revenue and be able to afford to do more miles per year. Interim Administrator Gay explained that we are tied some on the General Fund due to the float exemption that keeps our digest from growing as much as it normally would and freezes values. Interim Administrator Gay explained that 10 years prior, we were only able to resurface 3-4 miles per year, but after research the County was able to double that to 8 miles per year with a surface treatment program. Interim Administrator Gay explained there were only about 2-3 companies in the state of Georgia that were experienced with surface treatment, and they have now had to go back with asphalt. Interim Administrator Gay explained that the County has gradually been able to increase the mileage of resurfacing to 10-12 miles per year but have had to spend more money to repair the roads before resurfacing due to continued road failures. Interim Administrator Gay explained that to resurface just 1 mile of paved road, with no other issues is about \$140,000 per mile. Mr. Gay stated that if you have to do repairs due to a road falling apart and it requiring full depth reclamation, it runs about \$600,000 per mile. Interim Administrator Gay used the example of Luthersville Road which required full depth reclamation. Special Projects Bill Cawthorne stated that Luthersville Road will now have a longer life expectancy because of the full depth reclamation and resurfacing. Administrator Gay explained that dirt roads in the past have been scraped every year but there hasn't been an active program to establish conditions and replace all the cross drains. Public Works Director Barry Lucas stated that was correct. Interim Administrator Gay stated work has been done mainly to scrape and keep up routine maintenance. Interim Administrator Gay stated that up until the last couple of years, only one dirt road had been paved in the County in the last 15-20 years in the county which was Allie Road. Commissioner Worsley asked the reason why more was not done other than routine maintenance on the dirt roads. Interim Administrator Gay explained that up until the last few years, the county did not have the funding until TSPLOST came into play nor was there enough staffing to be able to do the work. Mr. Gay stated that we would use half of our SPLOST to match LMIG funds, so the dirt roads only got scraping and routine maintenance. Commissioner Worsley confirmed that the reason more was not done was due to lack of funding and staffing. Interim Administrator Gay stated that is correct but over the last couple of years, Public Works has been proactive and reworked and reconstructed some of the dirt roads, redoing all the pipes, but this is certainly time consuming to do that inhouse. Interim Administrator Gay stated that staff has had to work from a reactive position instead of a proactive position, reacting to things that came in, and not being able to be proactive due to lack of staffing to take care of things. Interim Administrator Gay stated many of the factors in transportation will be reactive, due to many factors such as weather and timbering operations. Mr. Gay explained that road conditions can change quickly, such as road looks good today, but tomorrow a timber company comes in and it rains, and the road is in a mess and looks awful. Interim Administrator Gay gave the Board a PowerPoint presentation which showed some projects that have been done in the past and explained a lot of culverts that washed out in 2021 and a lot of roads have been repaired inhouse, which is good and bad, because when these projects or washouts are completed inhouse, it requires staff to put other issues on hold. Interim Administrator Gay explained that about \$1.2 million dollars had been spent on roads in 2022 with about \$700,000 coming from state funding and about \$500,000 coming out of the SPLOST program. Interim Administrator Gay stated that the 2023 LMIG ended up being around a \$2.1 million dollar project due to the extensive work that had to be done on Luthersville Road as well as change orders that have come in.

Commissioner Worsley asked what LMIG stood for. Interim Administrator Gay explained it stood for Local Maintenance Improvement Grant. Commissioner Worsley asked if this was something that has to be applied for every year. Interim Administrator Gay stated that is correct but before we apply for the 2024 LMIG, direction is needed from the Board on what they would like to see done. Commissioner Worsley asked if the 2023 LMIG was complete, Special Projects, Bill Cawthorne stated that this is still in process, but funds were already set aside for those roads and once the 2023 LMIG project is complete, the County will take the invoices from the contractor and submit those as financial *assurance* to the state that the work was done, and the county covered its required 30%. Interim Administrator Gay stated that funding sources include the General Fund which covers, staffing, materials, and routine maintenance. Mr. Gay stated the state funds come from LMIG and are used for transportation improvements and is based on the number of road miles and other factors and requires a 30% match of local funds and the amounts do vary from year to year with the amounts ranging from \$500,000 to \$800,000. Interim Administrator Gay explained that the LMIG funding from the State has to be spent within three years and cannot be carried over for more than three years. Interim Administrator Gay stated that we use approximately 50% of SPLOST collections for transportation and used to match LMIG, as we try to always do more than the required 30%. Commissioner Worsley stated he was confused and asked if we only receive \$500,000 are we required to match \$150,000 as would be 30%. Interim Administrator Gay explained that in the past we have received as little as \$500,000 in LMIG funding, but as much as \$800,000 and a good average would be around \$700,000 to \$750,000. Interim Administrator Gay stated that the 30% is a minimum, but we have always done more because while they are there working, it is easier to get more mileage while they are mobilized. Interim Administrator Gay explained that we use around 50% of SPLOST collections as with SPLOST it can be used for anything that is capital and is a 6-year 1% sales tax which will end in April of 2026. Interim Administrator Gay stated the total current revenue is \$446,626.06 with commitments being \$505,601.79 which is not a concern or issue because we will have collected more money than we will have committed and will continue to collect monthly with an ending balance of \$4,212,956.27 of SPLOST collected and if we use 50% of that collection, it will give us around \$2.1 million to use towards our match for LMIG. Interim Administrator Gay passed out financial sheets with a breakdown of the SPLOST and TSPLOST projections through the end of 2023 and 2024. Finance Director John Gorton explained the balances being presented excluding LMIG. Commissioner Worsley asked about the balances, and it was explained that about 50% of the balance that we are looking to get would be used towards transportation and the other 50% would be for committed capital projects. Interim Administrator Gay explained that TSPLOST is a 1% sales tax that must be dedicated to transportation and transportation improvements and unlike SPLOST this is strictly transportation to include improving roads, paving dirt roads, or purchasing equipment needed to do those improvements. Interim Administrator Gay explained that TSPLOST was originally approved by the State as a regional sales tax for transportation many years ago. Interim Administrator Gay stated that TSPLOST started with being done by regions and there are only 4 regions in the State of Georgia that TSPLOST passed in and Meriwether County was not one of them. Interim Administrator Gay explained that it didn't matter if everyone in Meriwether County voted for the TSPLOST at that time, if other counties north of us did not, it would not pass. Interim Administrator Gay explained that in 2017 the legislature went back and allowed TSPLOST to be voted on by individual counties and in 2019 Meriwether County placed the TSPLOST referendum on the ballot and the citizens passed it overwhelmingly and the current collection for

TSPLOST will end in April of 2025. Interim Administrator Gay referred to the PowerPoint presentation that he handed out that was presented to various churches and civic groups when TSPLOST was on the ballot. Vice Chairman King asked when TSPLOST would end. Interim Administrator Gay explained to him that TSPLOST would end in 2025 and will be on the ballot for voting in May of 2024. Interim Administrator Gay explained the importance of SPLOST and TSPLOST and explained it would be catastrophic if not passed for what is needed on our roads. He stated that he would have liked to have it on the ballot in 2023, because if it fails, which he doesn't project happening, there is a 1 year waiting requirement before putting it back on the ballot. Interim Administrator Gay stated that TSPLOST is proactive and prior to the last couple of years it had been 15-20 years since a road had been paved in the County and now, we have paved three roads and the Board just approved the paving of Beulah Evans Road, and this would not have been possible without TSPLOST. Commissioner Worsley asked if we are doing good with TSPLOST funding. Finance Director John Gorton stated that if Strickland Town Road Culvert and Beulah Evans Road were completed, there would be roughly \$1.1 million in the bank ready to spend as of today as the balances presented are after the projects were committed. Vice Chairman King asked if a presentation could be put on our County website. Interim Administrator Gay explained that a presentation has been done for SPLOST, TSPLOST, and Fire District and presented to all civic organizations, churches, the school system and most people don't understand that with the sales tax, even years ago an analysis was done in an adjoining county that showed that 40% of the revenue comes from people that live outside the county and spend dollars inside the county. Interim Administrator Gay stated it is basically putting in 60 cents and getting a dollar back. Commissioner Worsley stated that it needs to be presented that without it, property tax would need to be 20mils to do what we have been able to do. Interim Administrator Gay stated there is a total of \$3.2 million dollars uncommitted in TSPLOST. Finance Director Gorton explained that this is why \$2.5 million was moved into the investment pool as we are collecting 4.5 – 5% interest in the investment pool as of right now. Commissioner Worsley asked if there was a penalty to move the money back. Finance Director Gorton explained that it takes 48 hours to move the money, but there is no penalty either way. Interim Administrator Gay explained that in the past, LMIG has been split between all 5 districts, however there may be a need with the severity in some of the roads for the LMIG dollars to be used on roads that are in more of a need that may be in two districts. Commissioner Worsley asked if that was precedent to split the LMIG into five districts. Interim Administrator Gay stated it was and has worked well, however with the overall change in traffic patterns, it can be done differently and is not a rule. Commissioner Plant explained that an example would be Cove Road that touches three different districts. Interim Administrator Gay stated another example is Luthersville Road that touches two districts, and it will need to be examined to make sure the money is going to the area with the most need. Commissioner Worsley stated he agreed with that and feels that it may require giving up the 20% to go to the area with the most need in the County. Interim Administrator Gay stated another need would be for the reconstruction of our dirt roads to include regarding, crowning, ditches, and establishing cross drainpipe to be replaced and cleaned out with additional gravel. Commissioner Worsley had further questions to make sure he understood the regulations for LMIG, and discussion was held regarding the 30% match and the need to do more than the required 30% due to the contractor being mobilized. Commissioner Plant stated a good example was the safety overlay on Forrest Road as well as the road breaking up on Trammel Bottom Road. Commissioner Collins asked if we had enough money left over could it be carried over to the next year to do a more pressing project. Assistant

County Administrator Blue Cole explained that it could, however only up to 3 years could be carried over at the time. Commissioner Collins stated he understands that may not happen a lot but used the example of a 4-mile road that needs paving and not having enough money and holding it over to the next year, as some roads are 6 miles long. Interim Administrator Gay stated that some of the cities do hold their funds over until they receive enough, and he would never recommend to just pave a road to spend the money, as the money needs to be used where it is needed. Interim Administrator Gay went back to the needs regarding the dirt roads and explained that there are also a lot of culverts, small bridges, and drainage structures that Public Works is constantly trying to deal with. Interim Administrator Gay stated that some of the proactive things that have been done, including the road conditions being graded on all County roads, as well as Public Works taking care of some of the dirt roads and having a pretty good assessment of where the most critical needs are. Interim Administrator Gay stated that roads, culverts, and bridges, have been designed and bid inhouse whenever possible, as well as reworking all road specifications on new subdivisions in order to be of the type of structure to last for an extended period of time, requiring curb and gutter on smaller tracts, as well as concrete pipes under the roadway. Interim Administrator Gay explained that another proactive step was the repair of numerous storm damaged culverts with FEMA and GEMA funding. Interim Administrator Gay stated in speaking of terms of equipment, there are 3 motor graders and in the future that would need to double. Commissioner Worsley stated there would also need to be staff hired to operate the motor grader. Public Works Director Barry Lucas stated he has enough staffing to cover 4 motor graders. Commissioner Worsley asked if that would stop them from doing other things. Director Lucas explained that it would not necessarily as he has some workers that can do both and Assistant County Administrator Cole stated that they are actively recruiting for specific skills and to add on for cross training. Interim Administrator Gay stated that motor grading is typically done in late spring and early fall and explained other needs such as mix for patching, and replacement of trucks to keep up the fleet. Interim Administrator Gay gave a breakdown again of the costs: Resurfacing only of paved roads - \$140,000 per mile, FDR and resurfacing - \$600,000 per mile, and some sections of road that don't require FDR, but require more patching somewhere between \$140,000 and \$600,000 per mile. Interim Administrator Gay stated that staff did analysis on gravel for dirt roads with contracted haulers and for gravel on 1 mile of dirt road is \$56,000. Interim Administrator Gay stated to reconstruct the dirt roads, with the information from a bid just done on Ellis Road, the amount is \$175,000 per mile. Vice Chairman King asked Interim Administrator Gay if the cost for the gravel included the work. Interim Administrator Gay advised that it was the cost of the gravel and the cost of hauling. Vice Chairman King stated that with 4inch gravel the cost should only be \$49,280. Interim Administrator Gay stated this was from quotes we were given. Vice Chairman King asked Mr. Cawthorne where the quote came from and was advised Thompson Trucking and was told this was based on the area of the County. Interim Administrator Gay explained that Strickland Town Road will soon be complete as well as Beulah Evans Road and it is important to get out an informational presentation to the public as TSPLOST is coming up in May. Administrator Gay explained some options he has come up with to help. The first option is a heavy application of gravel on the dirt roads, which doesn't take care of all the problems, but it will provide some improvement to the dirt roads and a help with future applications using the gradall and changing the methodology to clean the ditches. Interim Administrator Gay stated it is important to determine which roads the Board would like to see on the LMIG as GDOT prefers that be turned in and the application made by the end of the year. Interim Administrator Gay asked that the Board provide direction on projects

they are interested in doing as putting together bid packages is expensive and does cut into staff timing. Interim Administrator Gay provided an example of the Beulah Evans Road project that was done completely inhouse explaining that if an engineering firm had designed the project as well as obtained all the right of way, the cost would have been over \$200,000 whether the road was approved or not. Interim Administrator Gay asked the Board to provide direction and if it is something that they are not going to support then staff won't pursue the project. Commissioner Worsley stated he felt this was regarding the Ellis Road project and he will take some of the blame on this because he was entrusting the team that was in place regarding the condition of the road and then he went to look at the road and it was no where near the condition of other roads and he feels this goes back to the 20% in each district and could have been politically motivated. Bill Cawthorne with Special Projects explained how he determined the road was more of a need as he looked up all the parcels and number of homes on the road, as well as the number of complaints. Discussion ensued regarding the need of specifications and how to obtain a competitive bid and Interim Administrator Gay explained that this was done inhouse to ensure that specifications were met. Mr. Cawthorne explained that Ellis Road was flat and would need to be built up to get it back to where it would drain. Commissioner Plant asked about Ellis Road and the similarity to when Mt. Pilgrim Road was paved as there was a gap after the subdivisions. Vice Chairman King stated that he is okay with doing part of Ellis Road and taking the money to do another dirt road but would never support redoing the entire road as it is one of the nicest dirt roads he has been down. Commissioner Collins stated that 10 loads of gravel were just put on the road. Public Works Director Barry Lucas stated that the road was also recently graded. Vice Chairman King stated that by his calculations for 3 inches of gravel should be \$39,600. Mr. Cawthorne stated he is using the formula provided by Vulcan Material that bases it on the weight of the gravel at 1-inch thick for that square foot. Commissioner Collins stated that his thing is if we get the haulers to bring out 3inch gravel at \$39,000 the next problem we have is to get the guys running the motor grader not to push the gravel in the ditch. Mr. Cawthorne stated that in that situation you change your method and not pull the dirt back into the ditch. Vice Chairman King stated that he feels that the dirt roads should be worked like the paved roads and if there is a pothole fill it in, not motor grade the entire road. Interim Administrator Gay stated that staff really needs direction on what the Board wants to do as there will be LMIG projects and then what do they want to spend. Interim Administrator Gay stated that it is important to have a continuous revenue source because if not, they are right back to routine maintenance. Commissioner Worsley asked if there were ARPA funds available. Finance Director Gorton stated that he believed the ARPA fund was right at \$3.5 million. Administrator Gay explained that there were no restrictions on ARPA but before spending he would suggest that the Board wait until the Work Session is held on other projects as there are buildings that need to be addressed. Commissioner Worsley asked if there was a time limit on using ARPA funds. Director Gorton stated there was not. Commissioner Worsley stated that in order to continue SPLOST and TSPLOST it is important to get things done and the buildings are in the same shape they were in when he came on the Board. Commissioner Worsley feels that it is important to use some of the ARPA funds on roads and then use SPLOST on other projects. Interim Administrator Gay stated that the Board may want to consider using some of the ARPA funds to address personnel issues as well. Discussion ensued among the Board regarding the condition of dirt roads when it rains. Commissioner Worsley discussed the importance of having a Work Session for personnel and feels this should be next. Vice Chairman King stated he agreed with the priority of dirt roads being the one's that are most needed. Commissioner Collins stated that if roads in need are done,

they will eventually get to the most important. Mr. Cawthorne stated that once a road gets to 30% base failure it will require full depth reclamation. There was continued discussion regarding the conditions of the roadway and get ahead. Interim Administrator Gay stated that when he first came to the County the County was paying \$180,000 per mile and going to surface treatment, they were able to get \$90,000 per mile, however there were only a couple of contractors in the state that did it and one contractor retired. Discussion continued regarding surface treatment and available contractors. Commissioner Plant stated it was important to keep the roads that we are committing to and not changing it mid contract as this will cost more money, but if there are short sections getting those taken care of. Vice Chairman King stated that he has to pour special mixes and feels that if there is a road with quite a few potholes, those holes could possibly be filled with concrete. Public Works Director Barry Lucas stated that once cars hit it, it will cause another pothole as the tar mix will expand. Several conversations were taking place between different staff and Commissioners. Commissioner Collins stated that the holes must be cleaned out. Vice Chairman King explained that if the guys are just going to the pothole shoveling out and not chipping the edge and blowing it out, then it is a waste of money. Mr. Cawthorne explained that if there is base failure it will continue to break apart. Interim Administrator Gay wanted to make sure that the Board wanted staff to present the most critical roads to the Board and in terms of the gravel, if we concentrated on getting the gravel out there during the winter months and feels the citizens will see that we are out there working. Commissioner Collins feels that some of the roads that are on the verge of needing full depth reclamation need to be done first. Discussion occurred regarding how the roads are graded and what roads to choose. Interim Administrator Gay asked for direction from the Board on developing a priority list for dirt roads. The Board all stated they would like to get that done. Commissioner Plant asked about Coleman Creek Circle. Interim Administrator Gay stated that once the road was reopened, he would like to go back to GDOT to request help as part of the problem is the heavy traffic. Assistant Administrator Cole stated that a lot of the reason the road is not in worse shape is the consistent work Public Works has done to address the issues when they come in. Commissioner Plant stated there is also a lot of calls on trash being dumped on Coleman Creek Circle. Mr. Cawthorne stated he had the inmate crew picking up trash already this week. Interim Administrator Gay stated that he feels staff has direction now on where the Board wants to go and will work on getting a priority list for LMIG. Commissioner Worsley asked what kind of timeline we were looking at. Interim Administrator Gay stated that we could have the list of roads back to the Board at the next meeting. Public Works Director Lucas stated that there are several bridges that will need to be addressed and they are Gordon May, JW Dunn, and Trammel bridge as well as needing to know what the Board wants to do about Seven Branches Road as there are barricades on both sides and the pipe has washed down the road. Mr. Cawthorne stated he could get the pipe as long as he doesn't get off the right of way and onto the homeowner's property. Discussion ensued on when to set up the next two Work Sessions to discuss Personnel and other Projects. Commissioner Worsley asked Assistant Administrator Cole what type of grants were available to assist with dirt roads and paved roads projects. Assistant Administrator Cole stated he is working on two grants now, one is for a broader surface transportation network grant, which we can go out and ask for 5-6 million dollars that addresses dirt roads, paving, and culverts. Assistant Administrator Cole stated another grant he would like to apply for is a Rural Business Development Grant that would allow you to use money towards road infrastructure. Both grants are due to February 28th. Commissioner Worsley stated that the IDA has their own board and feels that with us being short-staffed and him being the grant expert should be trying to get the

grant for the Board first. Vice Chairman King wants to know when the grant will be submitted as he hears that it is being worked on but wants to know when it will be submitted. Commissioner Worsley stated that he doesn't have a problem with helping the IDA but not before the Board gets what they need, as they come first to get the roads fixed. Interim Administrator Gay opened the floor to Public Works Director, Barry Lucas. Mr. Lucas stated that there has been no work to Ted Anderson for almost 10 years. The property is located in Manchester outside the city limits across Pigeon Creek and the family is wanting to get back into the property and have pipes replaced. Interim Administrator Gay stated it would be his recommendation to have the homeowners to make a written request to the Board. Finance Director Gorton stated that as projects come up, he will update the Board and let them know how much is left to spend. Director Gorton stated that in the local government investment pool you can see that there is \$99,000 in interest that was earned off of the \$2.5 million in TSPLOST. Director Gorton stated that until they have to move the money, finance will do the best they can to leave the funds in the investment pool and earn the free interest and do what is best to benefit the citizens and taxpayers of Meriwether County. Interim Administrator Gay congratulated Deputy Clerk Allyson Stephens on obtaining her bachelors degree in business. Vice Chairman King asked what the amount of money is that has to stay in place for the old landfill. Finance Director Gorton stated that the amount was around \$850,000, however this is to stay in the account until the EPD approves the closure. Director Gorton stated this was able to be lowered per the auditors and it was higher than it had to be prior. Director Gorton stated that the auditors will come in February, and they will have an analysis of whether the money is too high or can be lowered. Assistant County Administrator Cole advised the Board that they are working on the Public Works ticketing system to show ticketing data by road and action, as well as working with the tax assessors to determine the number of parcels on a road. Interim Administrator Gay asked Kristy Gillaspay to come up. Deputy Clerk Allyson Stephens introduced Kristy Gillaspay as the new Administrative Assistant and welcomed her and looked forward to working with her. Mr. Cawthorne thanked the Board for their guidance. Interim Administrator Gay thanked the Board and hoped it was helpful to the Board and it is important to think about TSPLOST. Commissioner Worsley asked how to promote TSPLOST. Interim Administrator Gay stated that the Board can go out and promote it with a presentation. With no further questions. A motion was made by Commissioner Plant and seconded by Commissioner Collins to adjourn the Work Session. All were in favor.

IV. EXECUTIVE SESSION

There was no need for an Executive Session.

V. ADJOURNMENT

With nothing further to discuss a motion was made by Commissioner Plant and seconded by Commissioner Collins to adjourn the meeting at 4:02 p.m. All were in favor.

Approved by: Majority vote of the Board of Commissioners

Attest: Allyson L. Stephens, Deputy Clerk

Date: 12-26-2023